

Group Operations Charter

ENG 106

Spring 2005

Tirrell

The following is a listed of posted by-laws to which all class members are expected to adhere:

- Be on time to scheduled meetings
- Have a positive attitude when operating in groups
- Arrive at all group meetings prepared
- Keep group members informed about the state of your tasks
- Fullfill the tasks required of you individually so the group can function as a whole
- Keep an open mind to alternative courses of actions
- Be a good listener
- Contact group members if you are unable to fulfill a requirement
- Tasks are to be divided equally among group members
- Tasks will be delegated by the group

The consequence policy is as follows:

- First, verbally inform the person and address the problem.
- Second, deal with the problem accordingly in a timely manner.
- Thirdly, failure to follow rules and uphold responsibilities after verbal warning will result in a bad personal evaluation.